



International Security Management Association Code of Conduct

This Code of Conduct sets forth the basic standards to be observed by all directors, officers, members, and employees of the Association.

The International Security Management Association (ISMA), as one of the principal professional bodies for the security management discipline, requires its members to maintain the highest ethical standards, professional competence, and behaviour in all their dealings.

Compliance with Laws

- Members must comply with all applicable laws and regulations of the countries and regions in which they conduct business as well as all internal company rules and policies relating to their business activities.
- Conduct that is socially or professionally acceptable in one culture or region may be viewed differently in another. Members are required to give careful consideration to cultural and regional differences in performing their duties.
- If a member becomes aware that his or her employer has committed, or is about to commit an unlawful act, every effort should be made by the Member to dissuade the employer from that unlawful activity and to rectify the matter.

Conflicts of Interest

Members must act on an informed basis, with objectivity, in good faith, and in the honest belief that the action(s) taken are in the best interests of their companies and ISMA. Members should avoid any action which may involve, or appear to involve, a conflict of interest with their company or ISMA.

If a conflict exists, real or perceived, then the Member should disclose the relationship, situation, or interest to the affected parties.

Gifts

Members should avoid the acceptance of a gift, favour, or hospitality that could be interpreted by a reasonable person as having the likely effect of unduly influencing the recipient.

Confidentiality

Members acquiring or receiving confidential information in the course of their professional or Association work should neither use nor appear to use that information for their sole personal advantage or the advantage of a third party.

In addition to the above, members operating as vendors must:

- Conduct their business in such a way that a client or potential client cannot mistake it for any other firm or business.

- Not enter into arrangements with subcontractors unless satisfied that the subcontractor's professional work is in accordance with the standards governing the ISMA vendor members Code of Conduct/Ethics.
- Not make derogatory references to or unfavourable comparisons with the services of other ISMA members or their employers.
- Maintain complete confidentiality about their dealings with customers, unless specifically authorised to reveal information by the individual customers involved or there is a legal requirement or professional duty to disclose information.

By accepting the offer of membership in ISMA, all members shall be deemed to understand the requirements of this Code of Conduct, and undertake to abide by it.

Breach of the Code

A breach of this code, as determined by the Board of Directors, may result in the termination of membership or other sanction, as appropriate. Members are reminded of their obligation to report alleged violations of law, misconduct, etc.